Total Vehicle Protection℠

provided by a member of the Old Republic Insurance Group of Companies

Service Contract Transfer Request

P.O. Box 35008
Tulsa, OK 74153-0008
800-331-3780

PROCEDURES:

1. Complete the Transfer Registration Information below and mail to: **Old Republic Administrator** at the address above.
2. Send a Transfer Fee of $75.00 made payable to Old Republic Plan Administrator.
3. Submit a copy of a cancelled check or finance contract as proof of the vehicle purchase.
4. Provide proof that any remaining manufacturer's warranty has been transferred to the new owner.
5. The previous owner's signature, the new owner's signature, the odometer reading, and the date of transfer are required to consider the transfer request.

TRANSFERRED FROM:

Name:		Telephone No.:
Street:		
City:	State:	Zip:
Signature of Previous Owner:		

CONTRACT & VEHICLE INFORMATION:

Contract Number:		
Issuing Account:		Effective Date:
Make:	Model:	Year:
Odometer Reading at Transfer Request:		**Date of Transfer:**
Vehicle Identification Number:		

TRANSFERRED TO:

Name:		Telephone No.:
Street:		
City:	State:	Zip:
I HAVE READ AND UNDERSTAND ALL OF THE TERMS AND CONDITIONS OF THE LIMITED SERVICE CONTRACT. I HAVE PAID THE TRANSFER FEE TO THE PLAN ADMINISTRATOR. **Signature of New Owner:**		

THIS BOX FOR ADMINISTRATOR'S USE ONLY:

Account Identification Number:	Authorized By:

NOTE: *Transfer Request **MUST** be made within fifteen (15) days of a change in ownership or the new owner taking possession of the vehicle (whichever occurs first).*